

**Proforma to Submit the Proposal for the Technical Sponsorship from
Computer Society of India (CSI) for Organizing National / International
Conferences / Seminars / Conventions / Symposiums, etc.**

Sr. No.	Particulars to be detailed out by the organizers		Response / Details filled in by the Organizers
1.	Name of the Conference / Seminar / Event	:	
2.	Date(s)	:	
3.	Venue	:	
4.	Organizing Entity / Entities, e.g., Educational Institute / University	:	
5.	Institutional Membership No.: and Validity	:	
6.	CSI Students' Branch No.: and Validity	:	
7.	Details of all the Committees including General Chair, Conference Chair, Technical Programme Committee Chair, Publication Chair, Finance Chair / Treasurer, etc. (Comprehensive details can be submitted as Annexure-I)	:	
8.	Whether the proposed conference is being organized for the first time or it has been held earlier also, and in case of latter, please furnish brief about the same, like, new / old (with history concerning previous ones) (Comprehensive details can be submitted as Annexure-II)	:	
9.	Theme and areas covered by the conference	:	
10.	The conference belongs to which Division(s) and Region / Chapter of CSI	:	
11.	If there is provision for plenary session / state-of-the-art lecture(s), the name(s) of possible speaker(s) in order to judge the level of conference	:	
12.	Time schedule with important dates – such as for, Abstract / Extended Abstract / Full Paper	:	

Sr. No.	Particulars to be detailed out by the organizers		Response / Details filled in by the Organizers
	Submission, Acceptance Notification, Camera Ready Paper Submission, Registration, etc.		
13.	Details of the Paper Review Process, Publication and Indexing	:	
14.	Who will own the copy right of the papers	:	
15.	Will you be willing to upload the papers at CSI Digital Library and in that case, will you transfer the copy right to CSI?	:	
16.	How will the association with CSI be a mutually beneficial and a value addition to the conference? List, if any specific technical support is required from CSI.	:	
17.	Budget (Estimate)	:	
18.	Contact Details of the organizers	:	