

# ARVIND SHARMA

E-Mail: arvindsha@hotmail.com/a.arvind.sharma@gmail.com  
Phone: +91 9918653442 / 522-4075496 / 9415063442



## ORGANISATIONAL EXPERIENCE

- Since Jul'02 Lucknow Christian Degree College, Lucknow, Uttar Pradesh as In-charge (Department of Computer Applications)
- Nov' 00 to Jan' 02 Inteliant Corporation, Quincy, MA (Massachusetts), USA as Consultant
- Jun' 95 to Sep' 00 Lucknow Christian Degree College, Lucknow, Uttar Pradesh as In-charge (Department of Computer Applications)
- Sep'87 to May'95 Systematics-IT, Lucknow, Uttar Pradesh as Chief Executive

## PART-TIME ASSIGNMENTS

- Since Aug' 04 Indira Gandhi National Open University, Study Center, Lucknow Christian College, Lucknow, Uttar Pradesh as Assistant Coordinator
- Jan'90 to Sep'00 Indira Gandhi National Open University, Study Center, Lucknow Christian College, Lucknow, Uttar Pradesh as Academic Counsellor

## ACADEMIC DETAILS

- M.C.A.
- M.Sc. (IT)
- LL.B. from Lucknow University, Lucknow, Uttar Pradesh in 1986
- B.Sc. from Lucknow University, Lucknow, Uttar Pradesh in 1983

Other Courses:

- Diploma in Management (DIM) from Indira Gandhi National Open University (IGNOU) in 2010

## PROFILE SUMMARY

- Result-oriented Professional with over 28 years of experience in **Teaching and General Administration**
- Skilled in preparing question papers (external exams) for B.Sc. Courses for Lucknow University, etc.
- Understanding of facilitating/ coaching students by using interactive discussions & "hands-on" approaches to help students learn and apply concepts in subjects
- Possess in-depth knowledge of examination process including the decoding of results, preparing final results and providing proper flow of information to different admission committees as well as to the administration
- Excellence in recognizing, respecting & nurturing the creative potential of each student / staff
- Experienced in supervising and managing operational planning and development, and directing the day-to-day academic and associated operations of the schools
- An enthusiastic, creative and passionate educator, mentor and advisor who believes that all children can learn and thrive in a learning environment that is stimulating, comforting and appropriate to their unique talents and capabilities
- Proficient in tasks associated with various departments, managing the discipline & undertaking general administrative functions such as excellent communication and presentation skills with capabilities in mentoring motivated teams towards achieving organizational goals
- A leader with exemplary communication, interpersonal skills with the capability to collaborate with staff at all levels

## OTHER ACTIVITIES IN THE COLLEGE

- Management and Monitoring the process of On-line admissions in the college.
- Managing the technical requirements to automate the college office and planning for future requirements by assessing the development and growth
- Invited the Ex. President of India Late Dr. A.P.J. Abdul Kalam to the Seminar on Computer Technologies and Managed and Coordinated all the activities related to the programme
- Organised a National Conference "Digital India – eMpowering eGovernance" in 2014 as Organising Secretary
- Been an active Team Member which organised National Conferences in 2011, 2012 and 2014 (as Organizing Secy.)

## COURSES MANAGED

- Master in Business Management (MBA)
- Post Graduate Diploma in Educational Technologies (PGDET)
- Post Graduate Diploma in Educational Technologies
- Master in Computer Applications (MCA)
- Bachelor of Computer Applications (BCA)
- Diploma in Computers in Office Management(DCO)

## PROFESSIONAL AFFILIATIONS

- Life Member of Computer Society of India (CSI) associated with Lucknow Chapter.
- Had been the Member of Association of Knowledge Workers Lucknow (AKWL)
- Worked as the member of Management Committee of CSI for more than 4 terms.
- Had been the Hon. Secretary of CSI, Lucknow Chapter for the Term 2014-15 to 2015-16.

## PUBLICATION

- 'Aatm-Chintan' collection of Hindi Poetry written by me

## SERVICES AT CSI, Lucknow Chapter

- Served the Chapter as an active Member of Management Committee.
- Served the Chapter as Hon. Secretary for one term of 2 years (2014-2016)
- Actively participated with positive inputs in almost all the events of CSI, Lucknow Chapter.
- Had been the Chairman of Souvenir and Publicity Committee during two National Conferences organised by the Chapter.
- Served as a Member of Souvenir and Publicity Committee in one National Conference organised by the Chapter.
- Last year represented the Chapter at the National AGM of CSI at Delhi.

## EVENTS ORGANISED BY OUR TEAM AT CSI, Lucknow Chapter (During the period I worked as Hon. Secretary

19 <sup>th</sup> April 2014	- "Be Inspired" session in association with AKWL, Lucknow
9 <sup>th</sup> May 2014	- "Coverged Virtualization – Infrastructure as a Service" Session at Lucknow Christian Degree College, Lucknow.
19 <sup>th</sup> June 2014	- Knowledge Updation Session in association with CISCO "Next Generation Converged Architecture" Session at Taj Vivanta, Gomti Nagar, Lucknow
27 <sup>th</sup> July 2014	- Young Talent Search in Computer Programming Nitech Computer Education & Training Centre, Lucknow
09 <sup>th</sup> August 2014	- 28 <sup>th</sup> Annual General Meeting at Golden Orchid, Nirala Nagar, Lucknow .
06 <sup>th</sup> & 07 <sup>th</sup> December 2014	- 2 Day National Conference on Digital India "eMpowering Governance" at PNBIIT, Vibhuti Khand, Gomti Nagar, Lucknow
09 <sup>th</sup> February 2015	- A lecture on power saving options and other areas was organized at Golden Orchid, Nirala Nagar, Lucknow.
29 <sup>th</sup> December 2015	- A Tech Talk Session on Cyber Security in Public and Private Cloud by Mr. Ashish Adhikari, Cyber Security (Microsoft Worldwide) at PNBIIT.
24 <sup>th</sup> January 2016	- A lecture on Printing Technology by Hewlett Packard Experts on Printing Technology at De-Globe Park, Nirala Nagar.

It also requires to be mentioned here that there are certain regular events at CSI, Lucknow Chapter which are organized every year like Annual General Meeting, Computer Awareness and Family Get together. These events were also organized during my tenure as Hon. Secretary.

## SEMINARS / CONFERENCES ORGANIZED

- Organised 8 three day inter-collegiate Seminars on "Computer Technologies" at Lucknow Christian Degree College from year 2006 to 2013; in 2012 the seminar was inaugurated by **Former President Dr. A.P.J. Abdul Kalam** ; number of participants on an average was approximately 200 in each seminar.
- Worked as a member of the Organising Committees and Chairman of Souvenir and Publicity Committee which organised 2 Day National Conference "UID-2011" on Impact of Aadhar on Governance (Social and Technological – Issues and Challenges) in 2011 and a 2 Day National Conference "eGov-2012" on Improving Service Delivery Through Information And Communication Technologies in 2012; these Seminars were organised by Computer Society of India, Lucknow Chapter. Supervised for the arrival, departure, travel and stay arrangements of guests
- Represented as an Organizing Secretary of the Committee which organized a 2 day National Conference "DigiGov-2014" on "Digital India – eMpowering eGovernance" on 6<sup>th</sup> & 7<sup>th</sup> December, 2014.
- "**Digital Transformation in the Age of Cloud, Big Data, Mobile and Social**", the lecture was delivered by Mr. P.K. Gupta, Senior Director and Chief Architect, EMC<sup>2</sup> Data Protection and Availability Div Asia Pacific and Japan



## STATEMENT OF INTENT

If elected for the post of RVP Region-1, I wish to undertake the following seriously :

1. I will collect the data from the Chapters and will devise a plan to make them more vibrant so that we have better connect with the technocrats and IT and Computer related people. This will not only increase the acceptability of CSI but also will help us in the increase of membership.
2. We will have to work with the Institutions of the Region so that we are able to convince them to have institutional membership. This can be achieved through the series of activities i.e. Technical Lectures, Talks, workshops which can be arranged in these institutions aiming at benefitting the students.
3. I wish to increase the Number of Student Members many fold. That can be achieved only when we deliver something constructive to the student members. I will try to implement special programmes for these members so as to give them not only the expert knowledge of the subject but also enhance their communication skills and personality as a whole.
4. I shall seriously plan and try to create a situation where CSI is considered as an advisory body / active partner in the implementation of the State Govt. projects of the states which fall under Region-I.
5. There is no need to say that I will try to promote the overall activities of CSI in the Region as it will be my basic duty.



(Arvind Sharma)